



# Sacramento Regional *Family Justice Center*

The Sacramento Regional Family Justice Center is a nonprofit organization that provides collaborative services and offers hope to victims of domestic violence, elder abuse, human trafficking, sexual assault, and child abuse. For more information [www.SacramentoFJC.org](http://www.SacramentoFJC.org)

Job Announcement

## **Chief Executive Officer**

Application Deadline – May 17, 2024

Position begins – August 1, 2024

## **THE IDEAL CANDIDATE**

The Sacramento Regional Family Justice Center (SRFJC) is seeking a dynamic community leader, strong manager with an exceptional capacity for leading people, and a champion for the individuals and families the Center serves.

**Our Team.** The organization employees 25 staff members. The ideal candidate will be a collaborator, fostering an environment of teamwork, innovation, and growth. The CEO will connect to staff, hold them accountable, and empower them to succeed at their jobs. The selected candidate will have a track record of effective leadership, management of a talented staff, and an unwavering commitment to quality programs. The CEO will have the ability to coach staff through stressful circumstances and build relationships among an employee population with very diverse roles and responsibilities.

**Our Clients.** In 2023 the SFJC had more than 4,000 client visits. The new CEO must be a good listener, an excellent communicator, and an advocate for clients who are among the most vulnerable in the Sacramento region. The CEO will have compassion and empathy for the individual and families who need the SRFJC and the internal staff supporting and serving them.

**Our Community.** The ideal applicant will be a storyteller in the community, sharing the importance of the services and the need for resources to continue the mission. The CEO will have the ability to work effectively in collaboration with diverse groups of people, have a strong marketing and public relations focus and engage a wide range of stakeholders. The CEO will also be the liaison with law enforcement and the judiciary who provide services to and ensure the safety of domestic violence survivors.

**Our Sustainable Future.** The ideal candidate will be a solutions-oriented, creative thinker who will take an opportunistic approach to improving processes and gaining funding. The applicant will have past success working with a Board of Directors to set the vision and strategic plan and provide the funds and oversight necessary to continue the critical programs and services. The CEO will cultivate existing Board member relationships, and continuously recruit prospective Board members, donors and friends.

## **REQUIREMENTS TO APPLY**

### Minimum Requirements

- Bachelor's Degree from an accredited college or university
- Six years of progressively responsible experience in program and budget development
- Supervisory experience within or relating to non-profit or public/private partnerships, including the hiring process

### Preferred qualifications:

- Knowledge of domestic violence, stalking, sexual assault, child abuse, and elder abuse programs, and services
- Ability to foster and maintain a welcoming and inclusive work environment
- Outstanding written and verbal communication skills and the ability to communicate in a clear, consistent, and transparent manner
- Excellent interpersonal skills: ability to navigate a complex environment, understand and relate effectively with diverse constituents, and partner with other community organizations
- Experience advising a board of directors
- Skill in fundraising, grant management and revenue generation

## **THE POSITION**

The Chief Executive Officer of the SRFJC provides key leadership in the areas of sustainability, planning, revenue generation, community outreach, and partnership development. This position oversees the SRFJC's operations with a focus on critical services, fiscal planning, and programmatic strategies.

Additionally, the Chief Executive Officer will:

- Plan, organize, manage, and coordinate the activities of the staff at the SRFJC to provide ongoing evaluation of the goals, policies, procedures, and outcomes.
- Raise funds through grants, foundations, and philanthropy to contribute to resource development and strategic sustainability planning.
- Manage and supervise the preparation, implementation, and monitoring of the annual budget, grants, and contracts.

- Develop and maintain positive working relationships with other public and private agencies and departments, including but not limited to law enforcement, community social service agencies, public and private officials, and the general public.
- Create and participate in public outreach opportunities to promote the SRFJC and its services to the local community.
- Network with other Family Justice Centers, the National FJC Alliance, and other leaders in the victim services field to ensure implementation of best practices.
- Supervise, train, evaluate, and participate in the selection and recruitment of SRFJC personnel.
- Provide direct client services when necessary

### **EQUAL OPPORTUNITY EMPLOYER**

The Sacramento Regional Family Justice Center is an equal opportunity employer and does not discriminate on the basis of race, color, religious creed, ancestry, national origin, age, sex, pregnancy (including pregnancy, childbirth, or related medical conditions), marital status, sexual orientation, medical condition, or disability, political affiliation/opinion, military and veterans status, or request for family leave.

### **WORK LOCATION**

The position is full-time, 40 hours per week with evening and weekend hours occasionally required. The work is on-site at the SRFJC location with meetings throughout the Sacramento region and occasional travel to state and national meetings for the Family Justice Network, trainings, and advocacy.

### **SUMMARY OF BENEFITS**

SRFJC offers an excellent working environment and a benefits package to include health, dental, vision and life insurance, and employer 3% match to retirement account. 12 Sacramento County holidays, vacation and sick leave.

### **COMPENSATION**

The annual salary range for the Chief Executive Officer is \$140,000-\$160,000

annually. Placement within this range is dependent upon qualifications and experience.

### **HOW TO APPLY**

- Send applications to Laura Stainforth: [StainforthL@HopeThrivesHere.org](mailto:StainforthL@HopeThrivesHere.org) by May 17, 2024

Please include:

- Current resume
- Cover letter stating your interest and qualifications for this position.
- Two professional references and one personal reference